IHRD

INSTITUTE OF HUMAN RESOURCES DEVELOPMENT

Established by the Government of Kerala

PROSPECTUS
2023-2024

Prospectus issued for previous years are not valid for 2023-24

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Admission to the seats under the Calicut University Choice Based Credit & Semester System (CBCSS) Under Graduate Programmes

The INSTITUTE OF HUMAN RESOURCES DEVELOPMENT (I.H.R.D) is a **Government cost sharing institution** (As per order No. GO(MS)No.221/2023/HEDN Dated 29.04.2023) established for the development of manpower in the field of Electronics, Computer Science, Information Technology, Commerce and allied areas. With a view to provide advanced skills in the above fields, the institute offers Under Graduate Degree Courses in various subjects in the following Colleges of Applied Science during the academic year 2023–2024.

Online Applications are invited for admission to the following CUCBCSS Programmes conducted at the Colleges of Applied Science, affiliated to the University of Calicut during the academic year 2023-24. The link for online application is http://www.ihrdadmissions.org

1. B Sc. Computer Science

2. B Sc. Electronics

3. B Sc. Mathematics

4. B C A (Bachelor of Computer Application)

5. B Com Computer Application

6. B Com Finance

7. B A English language & Literature

8. B B A (Bachelor of Business Administration)

Duration of the above programmes are of 6 semesters spread over a period of 3years and are affiliated to the University of Calicut. The scheme and syllabus for the programmes will be as followed in the University of Calicut. The details of the programmes are given below.

COLLEGES &
COURSES WITH INTAKE

COLLEGE	PROGRAMME	SEATS ADMITTED BY THE UNIVERSITY	SEATS ADMITTED BY THE COLLEGE	TOTAL SEATS
College of Applied Science, Kozhikkode, Balan.K.Nair Road, Kiliyanad, Kozhikkode - 673 001. 0495-2765154, 2768320, 8547005044 www.caskozhikode.ihrd.ac.in caskozhikode.ihrd@gmail.com caskozhikode@ihrd.ac.in	1. B Sc. Computer Science	18	18	36
	2. B Sc. Electronics	18	18	36
	3. B. Com Computer Application	30	30	60
	4. Bachelor of Computer Application	18	18	36
	5. B A English Language & Literature	12	12	24
	6. Bachelor of Business Administration	15	15	30
	7. B Sc. Mathematics	12	12	24
College of Applied Science ,Thamarassery Korangad, Thamarassery, Kozhikode 673573. 0495- 2223243, 8547005025 http://www.casthamarassery.ihrd.ac.in/ castmsy695@gmail.com casthamarassery.ihrd@gmail.com casthamarassery@ihrd.ac.in	1. B Sc. Computer Science	17	17	34
	2. B Com Computer Application	30	30	60
	3. B A English Language & Literature	20	20	40
	4. Bachelor of Computer Application	18	18	36
	5. Bachelor of Business Administration	25	25	50

College of Applied Science,Thiruvambady Near Grama Panchayat Office, Karassery P.O Mukkom (via), Kozhikkode-673602. 04952294264, 8547005063 http://casthiruvambadi.ihrd.ac.in/ casthiruvambadi.ihrd@gmail.com casthiruvambadi@ihrd.ac.in	1. B Sc. Computer Science 2. B Com Computer Application	15 20	15 20	30 40
College of Applied Science, Nadapuram Kallachi P.O, Kozhikkode–673 506. 0496-2556300, 8547005056 casnadapuram.ihrd@gmail.com casnadapuram@ihrd.ac.in	1. B Sc. Computer Science 2. Bachelor of Computer Application	12 12	12 12	24 24
College of Applied Science, Vattamkulam Nellissery, Sugapuram (P.O), Edappal Malappuram District - 679 576. 0494- 2689655, 8547006802 www.casvattamkulam.ihrd.ac.in casvattamkulam.ihrd@gmail.com casvattamkulam@ihrd.ac.in	1. B Sc. Computer Science 2. B Sc. Electronics 3. B Com Computer Application	18 18 24	18 18 24	36 36 48
College of Applied Science, Malappuram Govt. College Campus Munduparamba, Malappuram – 676 509. 0483-2959175, 8547005043 www.casmalappuram.ihrd.ac.in casmalappuram.ihrd@gmail.com casmalappuram@ihrd.ac.in	1. B Sc. Computer Science	12	12	24

College	Courses			
College of Applied Science,Vazhakkad Vazhakkad P.O, Malappuram- 673640. 0483-2728070, 8547005055 http://casvazhakkad.ihrd.ac.in/ casvazhakkad.ihrd@gmail.com casvazhakkad@ihrd.ac.in	1. B Sc. Computer Science 2. B Sc. Electronics 3. B Com Computer Application	18 18 20	18 18 20	36 36 40
College of Applied Science Muthuvallur , Kondotty PO, Malappuram -673638 04832963218, 8547005070, 77369132218 casmuthuvallur.ihrd@gmail.com casmuthuvallur@ihrd.ac.in	1. B Sc. Computer Science 2. B Com Computer Application	12 15	12 15	24 30
College of Applied Science, Vadakkencherry Erassankulam, Vadakkencherry, (MBR) Palakkad – 678 683. 04922-255061 8547005042 www.casvdy.org casvdky.ihrd@gmail.com casvadakkencherry@ihrd.ac.in	1. B Sc. Computer Science 2. B Sc. Electronics 3. B Com Computer Application 4. B Com Finance	18 18 20 20	18 18 20 20	36 36 40 40
College of Applied Science, Malampuzha Kallepully, Palakkad 678005. 0491-2530010, 8547005062 http://casmalampuzha.ihrd.ac.in/ casmalampuzha.ihrd@gmail.com	1. B Sc. Computer Science 2. B Sc. Electronics 3. B Com Computer Application	12 12 15	12 12 15	24 24 30

College of Applied Science, Kuzhalmannam Chempai Smaraka Visrama Kendram, Champrakulam, Kottayi, P O, Palakkad 678572 04922-285577, 8547005061 www.caskuzhalmannam.ihrd.ac.in mckuzhalmannam.ihrd@gmail.com caskuzhalmannam@ihrd.ac.in	1. B Sc. Computer Science 2. B Sc. Electronics 3. B Com Computer Application	12 12 15	12 12 15	24 24 30
College of Applied Science, Attappadi Agali P O, Palakkad 678581. 04924-254699, 9447159505 casattappadi@gmail.com http://casattappadi.ihrd.ac.in/ casattappadi.ihrd@gmail.com	1. B Sc. Computer Science 2. Bachelor of Business Administration 3. B Com Computer Application	12 15 15	12 15 15	24 30 30
College of Applied Science, Ayalur Ayalur (PO), Palakkad 678510. 04923-241766, 8547005029 www.casayalur.ihrd.ac.in casayalur.ihrd@gmail.com casayalur@ihrd.ac.in	1. B Sc. Computer Science 2. B Sc. Electronics 3. B Com Computer Application	12 12 20	12 12 20	24 24 40
College of Applied Science, Meenangadi PBM Building, Meenangadi, Wayanad 673591. 0493-6246446, 8547005077 casmeenangadi.ihrd@gmail.com casmeenangadi@ihrd.ac.in	1. B Sc. Computer Science 2. B Com Computer Application	12 15	12 15	24 30
College of Applied Science, Nattika Tippu Sulthan Road Opp. Govt Veterinary Hospital Valappad (PO), Kothakkulam, Thrissur 680567. 0487-2395177, 8547005057 www.casnattika.ihrd.ac.in casnattika.ihrd@gmail.com casnattika@ihrd.ac.in	1. B Sc. Computer Science 2. B Sc. Electronics 3. B.Com with Computer Application	18 18 20	18 18 20	36 36 40

College of Applied Science, Chelakkara Pazhayannur, Cheerakuzhy, Pazhayannur (P.O), Thrissur - 680 587. 04884-227181, 8547005064 www.caschelakkara.ihrd.ac.in caschelakkara.ihrd@gmail.com caschelakkara@ihrd.ac.in	1. B Sc. Computer Science 2. B Sc. Electronics 3. B Com Computer Application 4. Bachelor of Computer Application	15 15 20 12	15 15 20 12	30 30 40 24
College of Applied Science, Kodungallur Thattupally, Eriyad P.O, Kodungallur Thrissur-680666. 0480-2816270, 8547005078 www.caskodungallur.ihrd.ac.in caskodungallur.ihrd@gmail.com caskodungallur@ihrd.ac.in	1. B Sc. Computer Science 2. B Com Computer Application 3. B A English Language & Literature	18 23 12	18 22 12	36 45 24

Note

1. The Colleges of Applied Science under IHRD offer only Malayalam or Hindi as second language for all the U.G programmes other than English as the first language.
2.
    I. 50% of the total seats including the seats reserved for SC/ST/SEBC/EWS will be filled up through Centralized Admission Process (CAP) by the University. Please refer University CAP website (http://www.cuonline.ac.in) for more information.
    II. Students admitted through CAP of the University and to the 50% seats filled by the College should pay the same fees as described in para 6
3. Before applying online for admission to 50% of seats to be filled by IHRD Colleges, the candidate should have completed online registration at University of Calicut CAP admission portal.
4. The eligibility/selection/assessment of merit of the applicant will be as per the University rules prevailing from time to time and will be final and binding.
5. **There are no management quota seats in Colleges of Applied Science managed by IHRD.**

ELIGIBILITY FOR ADMISSION

Those candidates who are "Eligible for Higher Studies" as per the Higher Secondary Examination or a pass in the equivalent examination is the minimum criteria for admission to degree programmes, unless otherwise specified. However, candidates who have qualified the HSE and VHSE of the Government of Kerala under 'SAY' scheme and Compartmental Examination of CBSE are also eligible for admission to

first year degree programmes in the same academic year. *(U.O.No GAI/A2/5753/2000 dated 14.05.2004) Candidates who have passed the Higher Secondary Examination of TamilNadu (Private study) shall not be admitted to any programme under this University. (U.O.No.GAI/A1/5062/2002 dated 07.07.2005).*

Programme	Eligibility for Admission	Mode of calculation of index Mark
B Sc. (Computer Science)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto with Mathematics/ Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/Computer Information Technology/Additional Mathematics are eligible for admission. (U.O.No.GAI/JI/4756/1999 dated 11.01.2002)	**Index Mark:** Total Part III + marks secured for Mathematics in the case of Science group with Mathematics as one of the subject AND Total Part III + marks secured for Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/Computer Information Technology/Additional Mathematics in the case of other combinations without Mathematics as one of the subject. If the Candidates has studied both Mathematics and any one of the following subjects Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics then the marks secured for Mathematics or Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics/ Computer Information Technology whichever is higher will added. **Tie Break:** If there is a tie in the index marks priority must be given to Mathematics/Computer Science as

		the case may be. If there is a tie again the marks of the second subsidiary subject marks of English and then the marks for second language will be considered before going to general conditions
B Sc. (Electronics)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto in the Science stream with Mathematics as a compulsory subject and Physics/ Electronics as one of the optional subjects are eligible for admission to B.Sc Electronics Programme of University of Calicut. (U.O.No.15520/2019/Admn Dated, 02.11.2019)	**Index Mark:** Total marks obtained for Part III + marks of Electronics/Physics/ Mathematics as the case may be. If more than one of the subjects had been offered at the +2 level, the subject with the highest marks will be added. An additional weightage of 25marks will be added for those who have studied Electronics. An additional weightage of 10 marks for candidates passed VHSE with papers like Electronic Service Technology,Maintenance Operation of Bio Medical equipments, Maintenance and Repairs of Domestic Appliances and Maintenance and Repairs of Television. **Tie Break:** If there is tie in the index marks, the priority must be given marks of Physics, then the to the candidates who secure more marks in the main subject concerned. If there is a tie the priority must be given to the marks of Physics then the marks of Mathematics will be considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
B Com (Computer Applications/Finance)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with at least one commerce subject are eligible for admissions to the B Com degree course. Candidates who have not studied commerce subject for Higher Secondary or an equivalent examination not less than 45% marks are also eligible. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O. No.GAI/A2/1658/2007 dated 28.02.2008).	**Index Mark:** Total marks + 25 marks for each commerce papers subject to maximum of 50 marks. COMMERCE PAPERS Accountancy/ Accountancy and Auditing/ Accountancy with AFS/ Accountancy with Computer Accounting/ Accountancy (Analysis of Financial Statements)/ Accountancy (computerized accounting)/ Accounts/ Banking Assistance/ Banking with Secretarial Practice/ Book Keeping and Accountancy/ Book-Keeping & Basic Mathematics/ Book-Kpng & Accountancy/ Business Studies/ Business Studies with Functional Management/ Business Mathematics/ Catering and Restaurant Management/ Commerce/ Commercial Correspondence and Commercial Geography/ Commercial Geography & Commercial Correspondence/ General insurance/ Management/ Marketing/ Marketing and Salesmanship/ Office Secretary ship/ Reception, Book Keeping and Communication **Tie Break:** If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce

		subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.
B C A (Bachelor of Computer Application)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Mathematics/ Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics/ Computer Information Technology as one of the subjects are eligible for admissions (U.O. No.GAI/J1/2453/1997 dated 06.10.2000 and GA I/J1/1597/2005 dated 11.07.2005).	**Index Mark:** Total Part III + marks secured for Mathematics in the case of Science group with Mathematics as one of the subject AND Total Part III + marks secured for Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Computer Information Technology in the case of other combinations without Mathematics as one of the subject. If the Candidates has studied both Mathematics and any one of the following subjects Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics then the marks secured for Mathematics or Computer Science/Computer Application/ Information Technology/ Computer Information Technology whichever is higher will added

Tie Break: If there is a tie in the index marks priority must be given to Mathematics/Computer Science as the case may be. If there is a tie again, the marks of the second subsidiary and marks of English and then the marks for additional language/second language after general conditions. |
| B A English Language and Literature | Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission. | **Index Mark:** Total Marks + Twice the marks secured in English. A weightage of 20 marks will be given to those who have studies English, Functional English and Communicative English asoptional subject for HSE or an equivalent examination.

Tie Break: If there is a tie in the ranking, the priority will be given to those who got more marks in English. If there is again a tie, marks in second language are considered and then the general conditions are applicable. |
| B B A. (Bachelor of Business Administration) | Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto, with not less than 45% is eligible for admissions. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O.No.GAI/J2/2907/2003 dated concerned | **Index Mark:** Total marks + 25 marks for each commerce papers subject to a maximum of 50 marks. COMMERCE PAPERS Accountancy/ Accountancy and Auditing/ Accountancy with AFS/ Accountancy with Computer Accounting/ Accountancy (Analysis of Financial Statements)/ Accountancy (computerized accounting)/ Accounts/ Banking Assistance/ Banking with Secretarial Practice/ Book Keeping and Accountancy/ Book-Keeping & Basic Mathematics/ Book-Keeping & Accountancy/ Business Studies/ Business Studies with Functional Management/ Business Mathematics/ Catering and Restaurant Management/ Commerce/ Commercial Correspondence and Commercial Geography/ Commercial Geography & Commercial Correspondence/ General insurance/ |

		Management/ Marketing/ Marketing and Salesmanship/ Office Secretary ship/ Reception, Book Keeping and Communication. **Tie Break:** If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.
B Sc. Mathematics	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with Mathematics group only are eligible for admission to B Sc. Mathematics.	**Index Mark:** Total marks obtained for Part III + the marks obtained for the Mathematics for B Sc Mathematics. **Tie Break:** If there is tie priority must be given to the candidates who secured more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are too considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.

Any changes to the above eligibility/indexing rules announced by the University even after publishing of the Prospectus will be binding in the process of Admissions to all the above courses

Touch or scan this QR code for latest admission related notification

http://ihrd.ac.in/index.php/admis sions/ug-pg-admission-in-cas

ADMISSION PROCEDURE

Candidates have to submit duly filled up online application at the portal http://www.ihrdadmissions.org The College, on the basis of merit as given below, will prepare rank list.

ASSESSMENT OF MERIT

The Marks obtained in the Plus Two examinations is taken in to account and the index mark is calculated by following the UO No. GA1/A2/1658/2007 dated 28.02.2008. The merit of the candidate will be assessed and rank list prepared on the basis of the index mark for admission to the particular programme.

BONUS /WEIGHTAGE MARKS

1. Bonus/weightage marks will be added to the total Marks obtained in the qualifying examination to calculate the index marks and for ranking in the selection list in the case of candidates who already possess the required minimum marks prescribed.
2. A weightage of 15 marks added to the total shall be given in the case of ex-serviceman, widows and children of Jawan and ex-serviceman, and to the widows and children of B S F. personnel killed or disabled in action, for admission to B A /B Sc. /B Com/B C A/B B A programmes.
3. Students who have worked in the Illiteracy Eradication Programme on voluntary basis for at least one year will be allowed 15 marks as bonus/weightage for the purpose of ranking.
4. 15 marks shall be awarded as bonus marks to N S S/N C C cadets subject to the fulfilment of the following conditions, for the purpose of ranking.
    I. In respect of N C C applicants the bonus marks will be awarded on the basis of N C C certificates signed by the Director and issued by the Directorate of N C C to the candidates who have secured at least 75% of attendance after having participated in its activities during the programme of the study preceding the programme for which admission is sought.

II. The basis for awarding bonus marks to N S S participants will be N S S certificate issued during the programme of the study immediately preceding the programme for which admission is sough signed by the Director and issued by the Directorate of N S S.

III. The benefit of bonus marks for the purpose of admission can be availed by the candidates only under any one category, either N S S or N C C.

IV. Cadets holding A, B, C certificates are eligible for an additional weightage of 3, 5, 10 marks respectively for admission to Degree programmes, limited to a maximum of 10 points only.

V. The bonus points or additional weightage marks will be given to those cases of N C C Certificates even if grace marks have been already awarded (U.O No.685/2017/Admn. dated 17.01.2017).

5. A bonus/weightage of 10marks will be given to those who got First place/A grade in the Kerala State Higher Secondary/Vocational Higher Secondary Arts Festivals.

6. 10 marks shall be deducted for every successive attempt after first attempt to complete the qualifying examination from the index marks subject to a maximum of 25 marks. The number of chances means the number of chances taken for passing any part or parts of the qualifying examination. Betterment of examination will not be considered as a chance.

7. A grace mark of 15 will be given to those who got Rajya Puraskar Certificate, NanmaMudra Certificate in Scout, Guides, Rover and Ranger as per U.O.No.9979/2022/Admn dated.13.05.2022.

8. The benefit of bonus marks for the purpose of admission can be availed of by the candidates only under any one category.

9. The applicant need to produce the relevant certificate in original for claiming the bonus mark at the time of admission.

GENERAL CONDITIONS

1. The admission of the students who obtained the same index marks shall be decided first on the basis of age and then by name in alphabetical order unless otherwise specified. (U.O. No. GA1/A2/7226/200 dated 04-05-2001)

2. In the case of VHSE candidates for admissions to B Com/B B A programmes and all other programmes that come under Commerce and Management faculty, the index marks shall be arrived at by taking the marks of all the subjects except that of the marks of Vocational practical and Internship Evaluation. (U.O. No.2422/2015 dated 11.03.2015).

3. In the case of VHSE candidates for admissions to BCom/B B A/BTHM programmes and all other programmes that come under Commerce and Management faculty, the index marks shall be arrived at by taking the marks of all the subjects except that of the marks of Vocational practical and Internship Evaluation. (U.O. No. 2422/2015 dated: 11.03.2015).

4. In the case of courses equivalent to Plus two of Kerala HSE and have maximum marks or grades not in line with that of Plus two of Kerala HSE, the same will be normalized to the maximum marks of Plus two of Kerala HSE and the rank list will be prepared accordingly.(U.O. No. 2422/2015 dated : 11.03.2015).

5. For admissions to B A programmes, the existing weightage of 25 marks shall be increased to 50, for those who have studied the subject concerned (mentioned in the present admission rule) in HSE or equivalent. (U.O. No. 2422/2015 dated: 11.03.2015).

Note

1. *The College of applied science are managed by IHRD, a Govt. of Kerala undertaking. Admissions for all seats are made purely on the basis of merit and strictly as per Govt. /University rules. Canvassing in any form is illegal and strictly prohibited*

2. *The mode of selection has been revised as per order U.O.No: 1632/2013 CU dated 15.05.2013 of the University of Calicut.*

3. *The selection of candidates for admission will be on the basis of information furnished by the candidate in his/her application. The online application form should be filled up carefully and ranking will be based on the information provided by the candidate. Incomplete applications will be rejected without any intimation.*

RESERVATION

(THSS Reservation and Local Reservation are provided to 50% of seats allocated for admission directly by the colleges as per the following guidelines)

THSS RESERVATION

15% of the seats allocated to IHRD Colleges for B Sc. Computer Science, B Sc. Electronics and B C A are reserved for the candidates who have passed the THSS examination from the Technical Higher Secondary Schools managed by IHRD.

LOCAL RESERVATION

20% of the seats allocated to IHRD (for B Sc. Electronics & B Sc. Computer Science only) at College of Applied Science at Vadakkencherry is reserved for local candidates who have passed the qualifying examination from educational institutions situated within the territorial limit of Vadakkencherry, Kizhakkencherry, Vandazhy, Kannambra and Puthukode Grama Panchayat areas.

Reservation of seats under the quota of Union Territory of Lakshadweep/Kashmiri Students/Andaman & Nicobar/Sports quota/mentally challenged / Inmates in Juvenile Justice Centres will be filled as per University norms. They will have to submit their applications to the College with the caption "Application under <Category name>" on the top of the Application form. Candidates applying under Sports quota category should submit a copy of the Application to the corresponding District Sports council too. The selection to sports Quota will be based on the rank list submitted by the corresponding District sports councils.

HOW TO APPLY

APPLICATION ONLINE

Application for admission to various degree courses in Colleges of Applied Science against seats allotted to IHRD colleges for direct admission is to be submitted online through the website of IHRD http://www.ihrdadmissions.org The print out of the online application along with the details of remittance of required registration fee and copies of certificates should be submitted to the Principal of concerned colleges before the last date of submission of online application*. Separate print out of application should be submitted for admission to each College of Applied Science under IHRD.

Before applying online for admission to seats filled by Colleges of Applied Science under IHRD directly, the candidate should have completed the online registration at the University of Calicut CAP admission portal.

APPLICATION REGISTRATION FEE

The application Registration fee will be Rs 750/- (Rs.250/- for SC/ST candidates). **The application registration fee payment will be accepted only through SBI Collect as per details in the IHRD admission portal** . Application Registration fee once remitted shall not be refunded under any circumstances. The details of application Registration fee remitted should be entered in the admission portal while submitting the online application also. Applications without application Registration fee will be summarily rejected.

SUBMISSION OF APPLICATION

The print out taken after submitting online application along with supporting documents shall be submitted to the Principal of concerned College of Applied Science (Please see para 1, for the address for communication of the College of Applied Sciences) before the last date of submission of online application.* Late/incomplete applications/applications not in the prescribed form/applications without supporting documents/application registration fee will be summarily rejected.

A candidate can submit application for admission to Colleges of Applied Science under IHRD directly also if online submission of application is not possible. The candidate may download the application form from the IHRD website www.ihrd.ac.in and filled in application form along with proof of remittance of Application Registration fee may be sent by post to reach the office of the Principal, College of Applied Science where the candidate wishes to get admitted before the last date of submission of online applications fixed by the University of Calicut. In such case Application Registration fee may be paid through DD taken in favour of the Principal of the concerned College of Applied Science.

DOCUMENTS TO BE SUBMITTED ALONG WITH PRINT OUT OF THE ONLINE APPLICATION

1. Self-attested copy of the SSLC/equivalent certificate to prove the Date of Birth of the applicant.
2. Self-attested copy of the mark list of the HSE or equivalent.
3. Self-attested copy of relevant certificate issued by competent authority for claiming weightage for N S S, N CC, Ex-service men dependency.
4. Self-attested copy of Transfer Certificate/Course Certificate for claiming THSS reservation.

*The last date of receipt of application is subject to change in the University notification in this regard.

FEES

(In accordance with university circular No: 96901/DOAASST7/2020/Admn. Dated 23.07.2020)

DETAILS OF FEES FOR EACH SEMESTER OF B Sc/B C A, B Com, B B A / B A

SEMESTER FEE PARTICULARS	B Sc./B C A (Rs.)	B Com CA/ Finance (Rs.)	B B A/B A (Rs.)
Tuition fee	17,270	13,035	8,470
Total	**17,270**	**13,035**	**8,470**
Fee payable at the time of admission only			
Admission fee	330	330	330
Caution deposit *(Refundable, mandatory for all category students)*	1,000	1,000	1,000

FEE REMITTANCE SCHEDULE*

First Semester fee should be paid at the time of admission and Semester fee for all the remaining Semesters should be paid at the beginning of each semester as per the notifications issued by the Director IHRD/HOI.

(*The principals of respective colleges of Applied science are allowed to make changes in the fee remittance schedule for deserving cases if necessary)

Note

1. In addition, the student will have to remit the University affiliation/administration and other mandatory fees as required by the University from time to time, including University Examination fee.
2. The PTA fee, Magazine, Association, University Union fee etc. as recommended by the College concerned should be remitted at the time of admission.
3. *The Semester fee and other university charges payable by the candidates for each semester are to be paid in time as per the circular issued by the Director/HOI, IHRD. Defaulters as on stipulated date shown in the circular will be removed from the rolls and shall be readmitted on remittance of entire fee along with Rs.60/- for 10 days and defaulters after 10 days will have to pay a readmission fee of Rs.500/- along with entire fee and Rs.60/- fine for further 10 days more.*
4. *Under any circumstances, defaulters after readmission fee will not be readmitted obey the orders issued by the University and IHRD from time to time in this regard.*
5. *SC/ST students who receive fee concession are reminded to remit the tuition fees to the respective college, immediately on receipt of the same in their bank accounts without delay. They are also informed that the tuition fee received in their account is not for personal spending under any circumstances and any misuse of Govt. funds may lead to legal action by the concerned authorities.*

FEE CONCESSION

1. SC/ST/OEC candidates and any other category as directed by the Govt. /University will be exempted from payment of the prescribed fee on the condition that they will submit the application for educational concession to the SC/ST Development Department in the prescribed form along with supporting documents within 15 days from the date of admission. If they fail to do so, or if educational concession is not sanctioned by the SC/ST Development Department, the student is liable to remit the entire fee.
2. All students including those eligible for any type of Educational Concession from various Departments/Welfare Agencies, other than the SC/ST/OEC or any other category as prescribed by the Govt. from time to time should remit the entire fee as per schedule. But the due amount sanctioned towards the educational concession to the eligible students by the Department/ Welfare agencies will be reimbursed to them by the Principal, as and when it is received in the institution.

AN APPEAL TO THE PARENTS/GUARDIANS

Parents/Guardians are requested to ensure that their wards attend at least 75 percentage of the lectures in theory and practical's separately in each subject, appear in the internal examinations and submit their university examination form in time to be eligible for University Examinations. They are also requested to monitor the progress of their wards by keeping in touch with the authorities of the institute. Parents and the authorities of the institute working as a team will definitely produce much better results.

Touch or scan the
QR code
for more info

http://www.ihrd.ac.in/

RULES FOR ISSUE OF TRANSFER CERTIFICATE

1. If any student who got admitted to Degree programmes later discontinues his/her study from any one of the College of Applied Science, managed by IHRD, TC will be issued as per conditions specified in the G.O.(MS)no. 319/2017/H.Edn.(J) dated 29-12-2017. i.e. In the event of a student leaving before the starting of the course, the entire fee collected from the student, after a deduction of processing fee of Rs.1,000/ - (Rupees One thousand only) will be refunded by the College. If a student leaves after joining the course (after the date of commencement of classes) and if the vacated seat is consequently filled by another student by the last date of admission, the College will refund the fee collected after a deduction of the processing fee of Rs. 1,000/ - (Rupees One thousand only) and proportionate deductions of monthly fee and other applicable fees. In case the vacated seat is not filled, the candidate is eligible to get refund of the Caution deposit only. All such refund will be processed only after closure of Degree admission 2023- 24 by the University. Fee for the candidates getting admission inany of the other Colleges of Applied Science, managed by IHRD, during the same admission year will be adjusted after deducting the admission fee.

2. In case of Inter College transfer between Colleges of Applied Science under IHRD within the same University and programme after the date of closure of admission, TC will be issued on payment of Rs. 2000/- (Rupees Two Thousand Only) towards processing fee. In such cases, the applicant is eligible to get refund of 75% of the tuition fee through inter institutionaltransfer only.

3. If a student applies for TC to join Higher Option allotted by the University Centralized Allotment Process (CAP) for the UG admission of the University, the TC and other documents will be issued as per the University guidelines in time to time.

The rules 1,2&3 above are applicable for all students admitted, including those admitted through Centralized Admission Process of University of Calicut.

GENERAL INSTRUCTIONS

1. Receipt of application will be acknowledged, allotting a registration number. The registration number as shown in the receipt should be mentioned in all future correspondence concerning admission.
2. Selection of candidates will be made by the Principals concerned, based on the information furnished in the application
3. The selection for admission will be provisional subject to verification of original documents and approval of University. If on verification any information given in the application is found to be false or the University rejectsthe admission due to any other reason, the candidates will forfeit his/ her claim for admission.
4. The list of candidates called for interview and the interview schedule will be published concerned college notice board, and/or the concerned College website. **Selection memo will be sent by email only. Henceproviding valid email-id and a contact telephone number is mandatory.** It will be mandatory for the candidates to check their position from the list published in the institution/website and appear for the interview.
5. The candidates called for interview should bring the originals of all the certificates on the dates specified.
6. A candidate who does not turn up for the interview as per the schedule at the place and time will forfeit his/her chance for admission and will not be considered for any future vacancies for admission irrespective of the rank secured. However, if a candidate is not able to attend the interview on genuine grounds, the parent / guardian or any authorized person can act as a proxy at the risk of the candidate.
7. The candidate seeking admission to UG courses will have to abide by the campus rules and regulations issued from time to time. The campus rules now in force in the institutions under IHRD are given below.
   I. No student will be permitted to enter the campus without being in proper uniform. The Uniform prescribed for the UG students is as follows. *Girls: Grey Pajama, White Kurta, Grey overcoat and black shoes. Boys: White Half Sleeve Shirt, Grey Pants with black shoes.* ***(Jeans and low waist pants/Jeans are strictly prohibited)**
   II. Use of motorized vehicles by students with in the campus is strictly prohibited. In any case, no personal conveyance other than bicycle will be allowed within the campus.

III.   Consumption of Alcohol, Drugs and Smoking is strictly prohibited within the campus. Strict disciplinary action including dismissal will be taken against students if found guilty.

IV.   Students are requested to co-operate to maintain the building and the campus clean and spotless, as well as to keep the furniture, laboratory equipment and other institute properties without loss or damage.

V.   The identity card issued by the Institute must be prominently displayed on the chest by each student. Mere possession of the card is not enough.

VI.   Directions of the Principal and other staff in respect of academic matters and general discipline must be strictly complied with by all students.

VII.   Leave of absence will be granted only on medical grounds. However, such leave will be considered only for the purpose of granting condonation of shortage of attendance.

VIII.   Hostel facilities are not provided by the Colleges of Applied Science under IHRD and hence the students will have to make their own arrangements for boarding and lodging.

IX.   Use of mobile phones, performance of cinematic dance and fashion shows are strictly prohibited in the campus as per Govt. rules.

X.   The head of institution is empowered to take appropriate disciplinary action including dismissal from the institution, against students found guilty as per campus rules.

To know more about IHRD colleges affiliated to the University of Calicut touch on this QR code or scan it

PREVENTION OF RAGGING IN CAMPUS

RAGGING IS A COGNISABLE OFFENCE AND PUNISHABLE UNDER PROVISIONS OF KERALA PROHIBITION OF RAGGING ACT. 1998.

Ragging within or outside this educational institution is prohibited. Whoever directly or indirectly commits, participates in, abets or propagates ragging within, or outside, this educational institution, shall, on conviction, be punished with imprisonment for a term which may extent to two years and shall also be liable to a fine which may extend to ten thousand rupees. Any student convicted of an offense under this act shall also be dismissed from this educational institution and such student shall not be admitted in any other educational institution for a period of three years from the date of order of such dismissal.

Anyotherdetailsnotspecifically covered bythisprospectus will bedecidedby the undersigned and such decision will be final.

Thiruvananthapuram

Date:

DIRECTOR
IHRD